

City of Pleasant Valley Planning and Zoning APPLICATION FORM

This is a comprehensive application form. Fill in only those items pertaining to your application.
Additional materials may be required during the review process.
Please type or print information clearly.

| | | |
|-------------------------------------|---------|-----------------|
| Name Of Applicant | Address | Phone |
| Name Of Development | Area | Present Zoning |
| Street Address or Property Location | | Proposed Zoning |

Please Check Person to Contact for More Information

| | | | |
|--------------------------|----------|---------|-------|
| <input type="checkbox"/> | Owner | Address | Phone |
| <input type="checkbox"/> | Attorney | Address | Phone |
| <input type="checkbox"/> | Engineer | Address | Phone |
| <input type="checkbox"/> | Other | Address | Phone |

Initial Submittals

1. Legal description of property in question.
2. Map depicting general location of site.
3. Three (3) copies of preliminary plat/plan (including a landscaping plan when required.)
4. Three (3) copies of final plat/plan (including a landscaping plan when required.)
5. Description of the present and proposed use of the property.
6. List of property owners within 185 feet.
7. Two (2) copies of construction plans for all public works improvements in the development.
8. Building plans and elevations.
9. Copies of required legal documents, which may include:
 - a. Any protective covenants.
 - b. Tax certificates from both the City and County stating that all taxes and encumbrances of record have been satisfied on the land to be dedicated.
10. Proof of ownership or control (Deed, Contract, Lease)

* Following City Council approval, a mylar copy and two linens of the approved final plat are required.

Type of Application

- ☐ Rezoning
- ☐ Subdivision Preliminary Plat
- ☐ Subdivision Final Plat
- ☐ Development Plan Preliminary
- ☐ Development Plan Final
- ☐ Special Use Permit
- ☐ Ordinance Amendment
- ☐ Site Plan

For Office Use Only

| | |
|-------------------------|-------|
| Case Number | _____ |
| Fee Paid | _____ |
| Application Accepted By | _____ |
| Name | _____ |
| Date | _____ |

Applicant Signature

Date