

PLEASANT VALLEY MUNICIPAL DIVISION OF CLAY COUNTY, MISSOURI
6502 Royal Street
Pleasant Valley, Missouri 64068
Phone (816) 792-4812
Fax (816) 781-7195

REQUEST FOR RECOMMENDATION --- **PAYMENT IS DUE AT TIME**
OF SIGNATURE ON PLEA OFFER.

THE PROSECUTOR NEEDS DATE OF OFFENSE TO COMPLETE OFFER

NAME OF DEFENDANT: _____

CITATION DATE	CITATION NUMBER	CHARGE

NOTES:

PROVIDE THE FOLLOWING:

DRIVING WHILE REVOKED/SUSPENDED

_____ DRIVING RECORD **REQUIRED**

DRUGS – PENDING APPROVAL FROM THE PA

_____ POLICE REPORT **REQUIRED**

PAYMENT OPTIONS:

Call 816-792-4812

OR

Pay online at www.pleasantvalleymo.org

EMAIL THIS TO THE COURT ADMINISTRATOR SEVERHART@PLEASANTVALLEymo.ORG
SUBJECT: REQUEST FOR RECOMMENDATION- (LAST NAME OF DEFENDANT)

ATTORNEY NAME: _____

ATTORNEY EMAIL: _____

ATTORNEY PHONE NUMBER: _____

******Waiver of personal appearance of defendant by: Attorney Signature above******