



***City of Pleasant Valley Missouri***  
***Emergency Meeting of the Board of Aldermen***  
***August 15, 2023***

**Call to Order:** An emergency session meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal Street, Pleasant Valley, Missouri, by Mayor James Smith, on Tuesday, August 15, 2023, at 4:02 p.m. Copies of the agenda were available in the lobby for public inspection prior to the meeting.

**Roll Call:**

**Present:** Mayor James Smith, Alderwoman Linda Jacoby, Alderwoman Ruth Mesimer, Alderman Tom Moss, Alderman Rick Scarborough, Alderman James Page, and Alderwoman Mary Langner

**Absent:** Alderwoman Serenity Ohlsen, Alderman Patrick Gallagher

**Staff Present:** City Clerk Matthew Chapman, Public Works Director Chris Cronk, Police Chief Jared McGinley, Assistant City Clerk Jen Frink

**Public Present:** None

**Mayor's comments:** None.

**Aldermen Comments:** Alderwoman Mary Langner thanked the Board of Aldermen for allowing her to attend the Servant Leadership Training hosted by Mid-America Regional Council. She stated that the training was very good and provided ideas on how the Council could be more effective.

Alderwoman Mesimer asked City Clerk Chapman to provide some background on the employment status of Debbie Crossley. Ms. Crossley retired from the City of Pleasant Valley on July 18<sup>th</sup>. City Clerk Chapman stated that new Assistant City Clerk Jen Frink started with Pleasant Valley on July 10<sup>th</sup> and only had a week of training with Ms. Crossley prior to her retirement. Staff would like to take advantage of Ms. Crossley's knowledge and experience and bring her back in either a consultant or part-time role with the city.

Alderman Scarborough recommended that we convert Ms. Crossley to a part-time employee rather than a consultant. Alderman Scarborough stated that the part-time employee role would be a better use of Ms. Crossley's time and better for the city as well.

Alderman Moss asked about the status of Georgia Fox, the former City Clerk. Clerk Chapman stated that she had been hired as a consultant after her retirement from the city and that her current hours consulting with the city had been reduced dramatically.

Alderwoman Mesimer stated that Ms. Fox would be returning to the city to help with year-end processes that current staff were not familiar with. The expectation is that after all year-end processes are completed, the consulting contract will be terminated.

Assistant City Clerk Jen Frink stated that the most important result she was seeking out of the continued working relationship with Ms. Crossley was the creation of a standard operating procedure manual for the Assistant City Clerk position.

Alderwoman Mesimer asked City Clerk Chapman to provide pay rate information from the Salary Schedule for a possible conversion to a part-time position for Ms. Crossley. Clerk Chapman said he



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would have the requested information for the August 17<sup>th</sup> Personnel Committee Meeting as well as the August 21<sup>st</sup> Board of Aldermen Meeting.

Mayor Smith directed Clerk Chapman to read **Council Bill 3520** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and Debbie Crossley, for professional consulting services” was read by title only, by the City Clerk. Alderwoman Jacoby moved to approve the bill on first reading and move the bill to second reading. Alderman Moss seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – no, Gallagher – absent, Page – aye, Langner – aye and Ohlsen – absent. Bill failed 5 ayes, 1 nay, 2 absent.

Alderwoman Mesimer made a motion to table **Council Bills 3521** and **3522**. But after discussion by the Board of Alderman, the motion to table the bills was withdrawn by Alderwoman Mesimer.

Mayor Smith directed Clerk Chapman to read **Council Bill 3521** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and Everbridge, Inc, for a Public Alert System” was read by title only, by the City Clerk. Alderman Scarborough moved to approve the bill on first reading and move the bill to second reading. Alderman Page seconded the motion. The vote was as follows: Jacoby – no, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – absent, Page – aye, Langner – no and Ohlsen – absent. Bill failed 4 ayes, 2 nays, 2 absent.

The Board of Alderman directed the City Clerk to bring a new item forward regarding the Public Alert System at the August 21<sup>st</sup> Board of Aldermen Meeting for consideration when Fire Chief Pete Knudsen will be present.

Mayor Smith directed Clerk Chapman to read **Council Bill 3522** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and Purple Wave, Inc, for sale of surplus Public Works vehicles” was read by title only, by the City Clerk. Alderwoman Mesimer moved to approve the bill on first reading and move the bill to second reading. Alderwoman Jacoby seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – absent, Page – aye, Langner – aye and Ohlsen – absent. Bill passed 6 ayes, 0 nays, 2 absent.

Mayor Smith directed Clerk Chapman to read **Council Bill 3522** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and Purple Wave, Inc, for sale of surplus Public Works vehicles” was read by title only, by the City Clerk. Alderwoman Mesimer moved to approve the bill as **Ordinance 3521**. Alderwoman Jacoby seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – absent, Page – aye, Langner – aye and Ohlsen – absent. Bill passed 6 ayes, 0 nays, 2 absent.

Alderwoman Mesimer stated that all contracts need to be approved by the Board of Alderman and department heads did not have the authority to bind the city to a contract. Director Cronk stated that he had signed multiple contracts over the years. Staff will provide a definite answer as to who has the authority to approve a contract with the city at the August 21<sup>st</sup> Board of Aldermen Meeting.



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**Adjournment:** There being no further business, Alderman Scarborough moved to adjourn. Alderman Moss seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Gallagher – absent, Ohlsen – absent, Scarborough – aye, Page – aye and Langner – aye and Ohlsen-absent. Motion passed 6 ayes, 2 absent, 0 nays.

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Mayor James Smith

ATTEST: \_\_\_\_\_  
Matthew Chapman, City Clerk