



***City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
July 3, 2023***

**Call to Order:** A regular session meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal Street, Pleasant Valley, Missouri, by Mayor James Smith, on Monday, July 3, 2023, at 6:32 p.m. Copies of the agenda, minutes, and council bills to be considered were available in the lobby for public inspection prior to the meeting.

**Roll Call:**

**Present:** Mayor James Smith, Alderwoman Ruth Mesimer, Alderman Tom Moss, Alderman Rick Scarborough, Alderman James Page, and Alderman Patrick Gallagher, and Alderwoman Mary Langner

**Absent:** Alderwoman Serenity Ohlsen and Alderwoman Linda Jacoby

**Staff Present:**

**Staff Present:** City Clerk Matthew Chapman, Public Works Director Chris Cronk, Fire Chief Pete Knudsen, Police Captain Andrew Cramer, Human Resource Manager Katrina Kinard

**Public Present:** James Powers, Sean Kerns, City Attorney Jerry Brant, MIRMA Rep Glenn Price

**Consent Agenda:** Alderwoman Mesimer moved to approve the consent agenda. Alderman Moss seconded the motion. The vote was as follows: Page – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Langner – aye, Ohlsen – absent, and Jacoby - absent. Motion passed 6 ayes, 0 nays, 2 absent.

**Public comments and guests:** None

**City Attorney and other professional services:** City Attorney Jerry Brant and MIRMA Insurance Rep Glenn Price present to discuss legal and personnel issues with the BOA.

**Closed Session:** Alderman Scarborough moved to enter closed session, authorized by 610.021, subsection 1 (legal), 3 (personnel). Alderwoman Mesimer seconded the motion. The vote was as follows: Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Page – aye, Langner – aye, Ohlsen – absent, and Jacoby - absent. Motion passed 6 ayes, 0 nays, 2 absent. 6:35 pm. Everyone was excused except for Clerk Matthew Chapman, City Attorney Jerry Brant, Public Works Director Chris Cronk and MIRMA Representative Glenn Price. Alderwoman Linda Jacoby arrived at 6:45 and joined the closed session.

During the closed session, no vote was taken, nor motions made.

Alderman Scarborough moved to return to open session. Alderwoman Langner seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Page – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent 7:00pm.

**Mayor's comments:** None

**Aldermen Comments:** Alderman Scarborough addressed Mr. James Power who was in the audience stating that Pleasant Valley was turning the sewer leak issue over to MIRMA, the city insurance carrier, and that the city would rely on their expertise and abide by their decision. Alderman Scarborough said that MIRMA would be contacting Mr. Power and if he had questions, he could contact the city clerk.



*City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
July 3, 2023*

Alderman Scarborough moved to allow MIRMA, the Pleasant Valley insurance carrier to handle the sewer claim from Mr. Power and Pleasant Valley to abide by their decision. Alderwoman Jacoby seconded the motion. The vote was as follows: Jacoby – aye, Page – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Langner – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

Alderwoman Langner noted that she has noticed the police department patrolling and making traffic stops and that she appreciates their hard work.

**Advisory Committees / Department Reports:**

**City Clerk:** City Clerk Matthew Chapman reviewed the administration report with the Board. City Clerk Chapman stated that he thought the Board of Aldermen were aware of the challenges being experienced with the Tyler Technology software. Human Resource Manager Katrina Kinard stated that Tyler Technology was not willing to allot more time or resources to Pleasant Valley despite having the 2-year implementation process condensed to 9 months. Tyler Technology stated that all of the resources due Pleasant Valley were expended in the 9-month implementation. Staff had reached out to the City of Riverside, who currently use the same version of the software as Pleasant Valley, and they have graciously offered to allow two of their staff members to spend four hours at Pleasant Valley City Hall training our staff in the best practices of the software. City Clerk Chapman asked for the Board of Aldermen's approval to close city hall for that four-hour period so staff could focus on the training provided.

Alderwoman Mesimer moved to approve the closure of city hall for the period of time Riverside staff would spend training Pleasant Valley staff on best practices using Tyler Technology software. Alderwoman Jacoby seconded the motion. The vote was as follows: Jacoby – aye, Page – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Langner – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

**Public Works Department:** Public Works Director Chris Cronk stated he would provide an update on the sale of the two Public Works trucks at the next Board of Aldermen Meeting. Director Cronk has spent two days working with City Engineer Ron Cowger on the radius repair at South Church Road. Director Cronk stated that only 2 easements are needed for the Kaill Road Project. Director Cronk will be sending the easement requests via certified mail on Wednesday, July 5<sup>th</sup> with a letter explaining why they are needed and a form allowing the receiver to waive the fees.

**Fire Department:** Fire Chief Pete Knudsen stated that he had been notified that 2 years of ambulance data had not been submitted as required by law. If the data is not submitted within 30 days of the letter date, Medicare transport ambulance fees received would be reduced by 10%. Chief Knudsen stated that, thanks in large part to Assistant City Clerk Debbie Crossley, all the required ambulance data has been submitted. Chief Knudsen stated that he and City Clerk Chapman would be attending an online seminar on Tuesday, July 11<sup>th</sup> from GoGov. GoGov offers an alternative public alerting system and will give the city a second option to consider.

**Police Department:** Captain Andrew Cramer attended representing the police department. Captain Cramer stated that the Village of Oakview was okay with the quarterly dispatching agreement. Alderwoman Langner asked how the police department was staffing the July 4<sup>th</sup> holiday. Captain



*City of Pleasant Valley Missouri  
Meeting of the Board of Aldermen  
July 3, 2023*

Cramer stated that the Fourth of July was not that big of a deal in Pleasant Valley. Most calls were complaining about late fireworks and most of those turned out to be from Kansas City, not Pleasant Valley.

**Personnel Committee:** Alderwoman Jacoby, Personnel Committee Chair, moved to approve the hiring of Jennifer (Jen) Frink, Assistant City Clerk, to Pay Grade 135/step 1, \$24.54 per hour, effective 7/10/23. Alderwoman Mesimer seconded the motion. The vote was as follows: Jacoby – aye, Moss – aye, Scarborough – aye, Langner – aye, Gallagher – aye, Page – aye, Mesimer – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

Alderwoman Jacoby, Personnel Committee Chair, moved to approve the annual rate adjustment for Pierce Farquhar, FF/EMT, to step 3, \$15.90 per hour, effective 6/28/23. Alderwoman Mesimer seconded the motion. The vote was as follows: Jacoby – aye, Moss – aye, Scarborough – aye, Langner – aye, Gallagher – aye, Page – aye, Mesimer – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

Alderwoman Jacoby, Personnel Committee Chair, moved to approve the annual rate adjustment for Audrey Chapdelaine, Communications Supervisor, to step 3, \$25.53 per hour, effective 7/9/23. Alderwoman Mesimer seconded the motion. The vote was as follows: Jacoby – aye, Moss – aye, Scarborough – aye, Langner – aye, Gallagher – aye, Page – aye, Mesimer – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

Alderwoman Jacoby, Personnel Committee Chair, moved to approve the annual rate adjustment for David Wickerham, Communications Officer, to step 3, \$19.48 per hour, effective 7/9/23. Alderwoman Mesimer seconded the motion. The vote was as follows: Jacoby – aye, Moss – aye, Scarborough – aye, Langner – aye, Gallagher – aye, Page – aye, Mesimer – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

Alderwoman Jacoby, Personnel Committee Chair, moved to approve the annual rate adjustment for Heather Harvey, Communications Officer, to step 3, \$19.48 per hour, effective 7/9/23. Alderwoman Mesimer seconded the motion. The vote was as follows: Jacoby – aye, Moss – aye, Scarborough – aye, Langner – aye, Gallagher – aye, Page – aye, Mesimer – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

**Finance Committee:** None

**Old Business:** None

**New Business:** None.

**Consideration of Ordinances and Resolutions:**

Mayor Smith directed the City Clerk to read **Council Bill 3518**. “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and the Village of Oakview, Missouri, for the provision of dispatching services” was read by title only, by the City Clerk. Alderwoman Jacoby moved to approve the bill on first reading and move the bill to second reading. Alderman Page seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Page – aye, Langner – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.



*City of Pleasant Valley Missouri  
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Mayor Smith directed the City Clerk to read **Council Bill 3518**. “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and the Village of Oakview, Missouri, for the provision of dispatching services” was read by title only, by the City Clerk. Alderwoman Jacoby moved to approve the bill as **Ordinance 3517**. Alderman Page seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Page – aye, Langner – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

Mayor Smith directed the City Clerk to read **Council Bill 3519**. “An Ordinance amending Section 320, 457(b) Savings Plan to the City of Pleasant Valley Personnel Manual” was read by title only, by the City Clerk. Alderwoman Jacoby moved to approve the bill on first reading and move the bill to second reading. Alderwoman Mesimer seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Page – aye, Langner – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent.

Alderman Scarborough asked why Chief Knudsen was excluded from the LAGERS Retirement Program. Alderwoman Mesimer stated at the time LAGERS was approved by the BOA, only full-time employees were included in the LAGERS Retirement Program. As there were no full-time employees in the Fire Department at that time, the LAGERS Retirement Program included the full-time employees in the Police, Public Works, Communications and Administration Departments.

Ordinance #3442 was approved on January 18, 2022, and implemented with the February 9, 2022, payroll (pay period January 23 through February 5, 2022).

Mayor Smith directed the City Clerk to read **Council Bill 3519**. “An Ordinance amending Section 320, 457(b) Savings Plan to the City of Pleasant Valley Personnel Manual” was read by title only, by the City Clerk. Alderwoman Mesimer moved to approve the bill as **Ordinance 3518**. Alderwoman Jacoby seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – no, Gallagher – aye, Page – aye, Langner – aye and Ohlsen – absent. Motion passed 6 ayes, 1 nay, 1 absent.

**Adjournment:** There being no further business, Alderwoman Mesimer moved to adjourn. Alderman Moss seconded the motion. The vote was as follows: Jacoby – aye, Mesimer – aye, Moss – aye, Scarborough – aye, Gallagher – aye, Page – aye, Langner – aye and Ohlsen – absent. Motion passed 7 ayes, 0 nays, 1 absent 7:45 pm.

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Mayor James Smith

ATTEST: \_\_\_\_\_  
Matthew Chapman, City Clerk