



***City of Pleasant Valley Missouri
Meeting of the Board of Aldermen
October 16, 2023***

Call to Order: A regular session meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal Street, Pleasant Valley, Missouri, by Mayor James Smith, on Monday, October 16, 2023, at 6:32 p.m. Copies of the agenda, minutes, and council bills to be considered were available in the lobby for public inspection prior to the meeting.

Roll Call:

Present: Mayor James Smith, Alderman Patrick Gallagher, Alderwoman Ruth Mesimer, Alderwoman Linda Jacoby, Alderman Rick Scarborough, Alderman James Page, Alderman Tom Moss, Alderwoman Mary Langner, and Alderwoman Serenity Ohlsen.

Absent: None

Staff Present:

Staff Present: City Clerk Matthew Chapman, Fire Chief Pete Knudsen, Police Chief Jared McGinley, Public Works Director Chris Cronk, Firefighter/EMT Jennifer Gallagher, and Court Administrator Sarah Everhart

Public Present: City Attorney Tom Capps

Consent Agenda: Alderwoman Jacoby moved to approve the consent agenda. Alderman Page seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Public comments and guests: Captain Steve Wilhelm from the Clay County Sheriff's Office spoke about the possibility of Pleasant Valley joining their SWAT Team. Captain Wilhelm stated that they currently have one 21-member team with all officers on call and would like to have two 15-member teams that would rotate between on-call status. All officers on the team would be subject to advanced training. Alderman Scarborough asked about the cost to Pleasant Valley to participate in the program. Captain Wilhelm stated that the cost would be for the equipment and would run about \$6,300 per officer. Captain Wilhelm stated that training for the officers in the program would occur on the 2nd and 4th Thursday of each month, but officers were not required to attend every training. Chief McGinley asked how often the team was called out and Captain Wilhelm stated 6-10 times per year.

Jennifer Gallagher stated that she has some concerns about having the city attorney present at each Board of Aldermen Meeting and the cost associated with that attendance. Alderwoman Jacoby stated that the reason is that everyone in the office is new to the city. Ms. Gallagher stated that she is concerned about Pleasant Valley not having 24-hour coverage by the Police Department. Ms. Gallagher stated that she would like to see the Fire Department and the Police Department working hand in hand.

City Attorney and other professional services: None

Closed Session: Alderman Page moved to enter closed session, authorized by 610.021, subsection 1 (legal), 3 (personnel). Alderwoman Jacoby seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and



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Ohlsen – aye, Motion passed 8 ayes, 0 nays. 6:45 pm. Everyone was excused except for Clerk Matthew Chapman and City Attorney Tom Capps.

During the closed session, no vote was taken, nor motions made.

Alderman Scarborough moved to return to open session. Alderman Gallagher seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays. 7:10pm.

Mayor’s comments: Mayor Smith stated that he has become aware of Pleasant Valley residents that are unable to pay their utility bills and asked council members if they knew of any organizations that might be able to help. Alderman Scarborough stated that Lutheran Ministries had helped Pleasant Valley residents in the past. Alderwoman Langner suggested Love, Inc or Bishop Sullivan Center.

Aldermen Comments: Alderwoman Langner stated that the Mayor’s Christmas Tree Lighting would be held on December 1st at 6:00 with special activities after the lighting including a choir from Gracemor Elementary School. Alderwoman Langner encouraged everyone to come and write Christmas cards in preparation for the event. Cookies and hot chocolate will be provided.

Advisory Committees / Department Reports:

City Clerk: City Clerk, Matthew Chapman, provided a written administration report with the Board. Clerk Chapman stated that included in the packet was a draft of the 2024 Budget. The Board of Aldermen had no questions related to the budget at this time.

Public Works Department: Public Works Director, Chris Cronk, is continuing to have trouble reaching the easement owners for the Kaill Road project. City Attorney Tom Capps asked Director Cronk to provide him with the name and contact information of the easement owners and that he would reach out to them. Director Cronk stated that there is a recommendation to hire an Assistant Public Works Director position and he would start on October 30th. Director Cronk provided an example of new street signs that will be required by the Manual on Uniform Traffic Control Devices (MUTCD) to be reflective and in all capital letters. Pleasant Valley has the color options of blue and green. Director Cronk recommends green as the City of Liberty has blue signs. The reflectivity requirement must be met by 2025.

Fire Department: Fire Chief Pete Knudsen provided a written report and stated that September saw 38 calls with 30 of those being EMS and 24 resulting in transport to local hospitals. The total number of calls as compared to last year at this time are down (458 vs. 547). One fire call in September resulted from an opioid overdose. Narcan was administered that likely saved the victims’ life. Chief Knudsen is working with our IT Provider, MDL, to get the public alert system up and running.

Police Department: Police Chief Jared McGinley provided the September Crime and Activity report in the packet. Chief McGinley stated that he would like to paint downstairs and could use a group of staff “volunteers” to do the job over a weekend. Director Cronk said he would prefer to have Public Works employees perform the painting. Chief McGinley asked if Public Works painted the space, could it be done by the end of the year. Director Cronk said that it could. Chief McGinley will bring costs for painting and carpet to a future Board of Aldermen meeting.

Alderman Moss moved to have Public Works staff paint the downstairs areas of the city hall building. Alderman Scarborough seconded the motion. The vote was as follows: Gallagher – aye, Mesimer –



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aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Chief McGinley asked the Board of Aldermen for permission to apply for the Local Law Enforcement Block Grant (LLEBG) for which the city would receive \$9,999 and no match is required. Chief McGinley would use the funds towards the purchase of a new Police Department vehicle.

Alderman Scarborough moved to allow Chief McGinley to apply for the LLEBG. Alderman Moss seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Chief McGinley stated that ARPA Grant funds had been used to purchase 3 new computers, 3 mobile data terminals (MDT) and ballistic shields. Chief McGinley requested permission to buy a 4th computer.

Alderman Scarborough moved to allow Chief McGinley to purchase a 4th computer using ARPA Grant funds. Alderman Page seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Chief McGinley stated that the agreement with Motorola Solutions for body cameras and related equipment required signature through DocuSign and requested permission to sign the agreement rather than the mayor.

Alderman Page moved to allow Chief McGinley to sign the agreement with Motorola Solutions for body cameras and related equipment. Alderwoman Jacoby seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Municipal Court: Court Administrator Sarah Everhart stated that she would be attending the Western Association of Court Administrators (WACA) training on Friday, November 17th and because of the resignation of the Court Clerk was requesting permission to close the court offices on that day.

Alderwoman Langner moved to allow the closure of the Municipal Court offices on Friday, November 17th, 2023. Alderwoman Jacoby seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Personnel Committee Alderwoman Jacoby, Personnel Committee Chair, moved to accept the resignation of Joshua Hayden, Volunteer Firefighter, effective 10/02/23. Alderwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.



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Aldерwoman Jacoby, Personnel Committee Chair, moved to approve the hiring of Nicole Murray-Fearon as PT FF/Medic at Pay Grade 110/Step 1 \$17.50 per hour, effective 10/16/23. Aldерwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Aldерwoman Jacoby, Personnel Committee Chair, moved to approve the annual step increase for Xavier Panimboza, FF/EMT from Pay Grade 100/Step 2 \$15.59 per hour to Pay Grade 100/Step 3 \$15.90 per hour, effective 10/16/23. Aldерwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Aldерwoman Jacoby, Personnel Committee Chair, moved to approve the annual step increase for Scott Williams, Captain/Medic from Pay Grade 130/Step 1 \$22.93 per hour to Pay Grade 130/Step 2 \$23.39 per hour, effective 10/16/23. Aldерwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Aldерwoman Jacoby, Personnel Committee Chair, moved to approve the annual step increase for Jonathan Reed, FF/Medic from Pay Grade 110/Step 1 \$17.50 per hour to Pay Grade 110/Step 2 \$17.85 per hour, effective 10/16/23. Aldерwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Aldерwoman Jacoby, Personnel Committee Chair, moved to accept the resignation of Carolyn Hidy, PT Communications Officer, effective 10/03/23. Aldерwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Aldерwoman Jacoby, Personnel Committee Chair, moved to accept the resignation of Landon Garrison, Police Officer, effective 10/14/23. Aldерwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Aldерwoman Jacoby, Personnel Committee Chair, moved to approve the annual step increase for Richelle Scarborough, PT Communications Officer from Pay Grade 116/Step 2 \$22.10 per hour to Pay Grade 116/Step 3 \$22.48 per hour, effective 10/16/23. Aldерwoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – abstain, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 7 ayes, 0 nays. 1 abstain.

Aldерwoman Jacoby, Personnel Committee Chair, moved to approve the annual step increase for Sarah Ensminger, PT Communications Officer from Pay Grade 116/Step 2 \$22.10 per hour to Pay Grade 116/Step 3 \$22.48 per hour, effective 10/16/23. Aldерwoman Mesimer seconded the motion.



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The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderswoman Jacoby, Personnel Committee Chair, moved to approve the annual step increase for Jodi Grooms, PT Police Detective from Pay Grade 135/Step 2 \$25.03 per hour to Pay Grade 135/Step 3 \$25.53 per hour, effective 10/16/23. Alderswoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderswoman Jacoby, Personnel Committee Chair, moved to approve the hiring of Corey Butts as Assistant Public Works Director at Pay Grade 140/Step 1 \$26.26 per hour, effective 10/30/23. Alderswoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderswoman Jacoby, Personnel Committee Chair, moved to accept the resignation of Matthew Wright, Groundskeeper/Maintenance Worker, effective 10/12/23. Alderswoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderswoman Jacoby, Personnel Committee Chair, moved to accept the resignation of Jan Werner, Assistant Court Clerk, effective 10/31/23. Alderswoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Alderswoman Jacoby, Personnel Committee Chair, moved to approve the annual step increase, based on evaluation from Judge, for Sarah Everhart, Court Administrator from Pay Grade 135/Step 2 \$25.03 per hour to Pay Grade 135/Step 4 \$26.04 per hour, effective 10/16/23. Alderswoman Mesimer seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Finance Committee: Alderswoman Mesimer reviewed the status of various city general ledger accounts and stated that she had met with the City Clerk to discuss.

Consideration of Ordinances and Resolutions:

Mayor Smith directed Clerk Chapman to read **Council Bill 3527** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and Motorola Solutions, for body cameras and related equipment” was read by title only, by the City Clerk. Alderswoman Jacoby moved to approve the bill on first reading and move the bill to second reading. Alderman Page seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Mayor Smith directed Clerk Chapman to read **Council Bill 3527** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and Motorola Solutions, for body cameras



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and related equipment” was read by title only, by the City Clerk. Alderwoman Jacoby moved to approve the bill as **Ordinance 3526**. Alderman Page seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Mayor Smith directed Clerk Chapman to read **Council Bill 3528** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and The Mense CPA Firm, LLC for professional services relating to the annual audits” was read by title only, by the City Clerk. Alderwoman Jacoby moved to approve the bill on first reading and move the bill to second reading. Alderman Page seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Mayor Smith directed Clerk Chapman to read **Council Bill 3528** “An Ordinance approving an agreement between the City of Pleasant Valley, Missouri and The Mense CPA Firm, LLC for professional services relating to the annual audits” was read by title only, by the City Clerk. Alderwoman Jacoby moved to approve the bill as **Ordinance 3527**. Alderman Page seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Adjournment: There being no further business, Alderman Scarborough moved to adjourn. Alderman Moss seconded the motion. The vote was as follows: Gallagher – aye, Mesimer – aye, Jacoby – aye, Scarborough – aye, Page – aye, Moss – aye, Langner – aye, and Ohlsen – aye, Motion passed 8 ayes, 0 nays.

Mayor James Smith

ATTEST: _____
Matthew Chapman, City Clerk