

PLEASANT VALLEY  
MUNICIPAL COURT

**6502 Royal street  
Pleasant valley, MO 64068  
816-792-4812  
816-781-7195 (fax)**

**Municipal Judge: Michael J. Svetlic  
City Prosecutor: Shawn Blair  
Court Administrator: Sarah Everhart  
[Severhart@pleasantvalleymo.org](mailto:Severhart@pleasantvalleymo.org)  
Assistant Court Clerk: Robin Martin  
Clerk: Sheila Newland**

**GENERAL INFORMATION**

The Seventh Judicial Circuit Court of Missouri, Pleasant Valley Municipal Division is an extension and qualified division of the Circuit Court of Clay County. The Municipal Court adjudicates traffic and other ordinance violations filed by the Pleasant Valley Police Department, Animal Control and Code Enforcement Officers.

The mission of the Municipal Court is to treat the citizens who appear in a timely, courteous and efficient manner and assure them of a fair and impartial disposition of their case(s).

**PLEASANT VALLEY TRAFFIC BUREAU OFFICE**

**(Located around the BACK of building, to the left of the Police Window)**

**6502 Royal Street**

**Pleasant Valley, MO 64068**

**816-792-4812 (phone)**

**816-781-7195 (fax)- Please address to the COURT while using this fax number**

**FINE SCHEDULE**  
**PAY YOUR FINES**

- Payments may be made in person, via phone, or online at <https://magic.collectorsolutions.com/magic-ui/login/mo-pleasantvalley>
- Cash, Check with Valid ID, or Credit/Debit cards are accepted
- Checks are made out to the City of Pleasant Valley, a copy of a Valid ID will be taken at the time of payment

**CITATIONS & PAYMENT INFORMATION**

**YOUR FAILURE TO APPEAR IN COURT AT THE TIME SPECIFIED ON YOUR CITATION, OR OTHERWISE RESPOND TO THE CITATION AS DIRECTED, MAY RESULT IN THE SUSPENSION OF YOUR DRIVER'S LICENSE AND DRIVING PRIVILEGE AND MAY RESULT IN A WARRANT BEING ISSUED FOR YOUR ARREST. OTHER LEGAL PENALTIES PRESCRIBED BY LAW MAY BE IMPOSED FOR FAILURE TO APPEAR AND DISPOSE OF THE VIOLATION.**

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY 8 A.M. TO 5 P.M. (Excluding Holidays)**

- The Court will NOT accept payments on Court Dates after 4 P.M., without an appearance in front of the JUDGE as they will be preparing for Court.

**MUNICIPAL COURT SESSIONS ARE HELD ON THE UPPER LEVEL OF CITY HALL**

**6500 Royal Street  
Pleasant Valley, MO 64068**

**Court Hearings are held at 5:30 PM, unless otherwise stated by the Court Staff**

- One Continuance may be granted for defendants unrepresented by counsel on their INITIAL ARRAIGNMENT date, up to 30 days by the Court Clerks via phone or in person upon request prior to 4 PM on the day of their scheduled Court hearing.

**COURT DATES 2019**  
**ATTORNEY PROCEDURES**  
**DEFENDANT RIGHTS**  
**DRESS CODE**  
**COURT DOCKETS**  
**ACTIVE WARRANTS**

- Court dockets will be posted below approximately two (2) weeks prior to the corresponding court date. Please be advised that continuances may not be reflected depending on when the continuance was requested. A FINAL docket for the Court docket will be posted up to four (4) hours before that evening docket begins.
  - If you need to verify whether or not you are on the docket, please contact the Court at 816-792-4812.
- Active warrants will be updated once a month on this website, if you question that you are still at warrant please contact the Court.
- **Public defenders** are to be requested in OPEN Court and are subject to approval from the Municipal Judge if qualifications are met.

- **SUBPEONAS – READ YOUR RIGHTS**

A subpoena is a legal order to appear in court at a specific date and time. Subpoenas are issued when a defendant pleads not guilty and wishes to have a trial. The court may issue subpoenas to complainants, witnesses, and victims. If you are served a subpoena, it will remain in effect until the case is concluded or you are discharged by the Court. No additional subpoena is required for your future appearance at any hearing of the case. **If you fail to appear while under subpoena, you may be held in contempt of court and it may result in the issuance of a warrant for your arrest.**

- If you were subpoenaed to court, your case will be called at 5:30 p.m. The Judge will confirm that the case is still set for trial and then ask all parties to have a seat so the Prosecutor can review the file. Trials will then be held at the end of the docket.

## **HELPFUL LINKS:**

### Local Rules

Court Operating Rule #2 – Public Access to Records in the Judicial Department

<https://www.courts.mo.gov/courts/ClerkHandbooksP2RulesOnly.nsf/e2aa3309ef5c449186256be20060c329/dc2e80286afa4ad286256ca60051dee2?OpenDocument>

Court Operating Order #16 – Cameras in the Courtroom

<https://www.courts.mo.gov/courts/ClerkHandbooksP2RulesOnly.nsf/e2aa3309ef5c449186256be20060c329/8d8476459573196786256c240070a979?OpenDocument>

### **PROBATION OFFICES:**

#### **Midwest ADP**

<http://midwestadp.net/index.php/locations>

#### **Northland Dependency Services (NDS)**

<http://ndscncs.com>

#### **Pleasant Valley Ordinances**

<http://ecode360.com/PL3408>

#### **Missouri Department of Revenue**

<http://dor.mo.gov/>

#### **7<sup>th</sup> Judicial Circuit, Clay County, Missouri**

<http://www.circuit7.net/>

#### **The Missouri Bar**

<Http://www.mobar.com/>